

**Office of Administration
Commissioner's Office**

REIMBURSEMENT REQUEST FOR OTHER SERVICES

Program: **Alternatives to Abortion**

Contractor: Alliance for Life

Subcontractor: Pregnancy Care Center

Please enter below the information for each item/service to be purchased. List the date of purchase, item to be purchased, cost for the item, and the justification. Items must be approved **before** purchased/provided to be reimbursed.

Client Name [REDACTED] Date Enrolled 1/20/16

Proposed Purchase Date	Item	Total Cost (include formal estimate from provider of services)	Justification, include other sources of funding that have been attempted
4-10-17	4 tires including valve stems, disposal, and state tire tax Labor	\$310.00 \$58.00	[REDACTED] has been and A2A client since 1-16. She has completed numerous classes and has followed through on appointments and requirements of the A2A program. She is in need of 4 new tires on her [REDACTED] so she can safely and reliably get to work, and classes. One tire has a large bulge and the others are almost bald. There are no other funding sources to assist with this expense.
Amt to be reimbursed		\$368.00	

The following items and services are not eligible for reimbursement: taxes, travel expenses, shipping charges, insurance, interest, penalties, termination payments, attorney fees, and liquidated damages. Please subtract these charges from your total reimbursement request prior to submission.

Authorized person requesting purchase: Janet Doss

Alliance for Life Program Manager: Carrie Hoelscher

Purchase is Approved ☒ Denied ☐ A2A Signature Emily Kraft Date 4/10/17

Reason for denying purchase: _____

Rick's Automotive
Facility Name

Attn
Janet Doss

Approved Auto Repair
MAINTENANCE INSPECTION FORM



Wiper Blades	L	R	Rear		
Washer Fluid	Level		Pump		
Horn					
Mirrors	L	R	Inside		

LIGHTS					S	U
Dash Indicator Lights / Gauges						
Headlights	L	R	Lo	Hi		
Park Lights	LF	RF	LR	RR		
Turn Signal	LF	RF	LR	RR		
Brake Lights	L	Center	R			
Lenses	L	R				
Side Markers	LF	RF	LR	RR		
Back Up	L	R				

LUBRICANTS / FLUIDS					S	U
Engine Oil	Level	Cond	Leaks			
Trans. Fluid	Level	Cond	Leaks			
P/Steering	Level	Cond	Leaks			
Anti-Freeze	Level	Cond	Leaks			
Brake Fluid	Level	Cond	P	R		

BELTS & PULLEYS					S	U
AL	WR	AC	P/S	AP		

SERPENTINE BELT					S	U
Belt	Tensioner	Idler				

HOSES					S	U
Heater Inlet	Outlet	Dy-Pass				
Radiator	Upper	Lower				
Power Steg.	Hd Press	Lo Press				
Vacuum Hoses	Leaks	Cracks				
Fuel Hoses	Leaks	Cracks				

OTHER					S	U
Air Filter Dirty	Clamp/Housing	Air Hoses				
PCV Valve	Hose	Valve				
Radiator	Cooling Fan(s)					

BATTERY					S	U
Qty	Term.	Hold Down	Cables			
Pass	Recharge/Relax	Fail				

RECOMMENDATIONS

Replace all 4 Tires
Tires 272.00
Valve Stem 18.00
Disposal 18.00
State Tire Tax 2.00
Labor 58.00
Estimate \$368.00

BRAKE INSPECTION

Rotors / Drums (Inch / mm)			S	U	Pads / Shoes (Inch / mm)			S	U
Min/Max	Actual				Min	Actual			
LF					LF				
RF					RF				
Rotors / Drums (Inch / mm)			S	U	Pads / Shoes (Inch / mm)			S	U
Min/Max	Actual				Min	Actual			
LR					LR				
RR					RR				

TIRES					S	U
Tire Pressure						
LF	RF	LR	RR	Spare		
Tread Depth (min 2/32)						
LF	RF	LR	RR	Spare		

I have reviewed this Maintenance Inspection Report and understand that it is given to show the condition of the vehicle at the time of its inspection and evaluation only, and is made without any representation, guarantee or warranty of any kind, either expressed or implied or arising by operation of law. I acknowledge that no action has been taken to correct any condition reported, and that the safe operation and maintenance of the vehicle following the inspection is my sole responsibility. I also understand that the results recorded above may be used in the collection of statistics relative to vehicle maintenance, and that copies of this report may be given to program sponsors upon request.

I also acknowledge that this Maintenance Inspection Report is made solely by the facility performing the inspection, which is an independent business, and that neither AAA nor Automobile Club of Missouri certify, guarantee, warrant or make any representations concerning the quality, accuracy or completeness of this Maintenance Inspection Report, the inspection itself or any repairs.

Motorist's Signature

Date